

QUEENS LIBRARY
BUILDINGS AND GROUNDS COMMITTEE
THURSDAY, JANUARY 25, 2018
MINUTES

A meeting of the Buildings and Grounds Committee was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, January 25, 2018. The meeting was called to order at 6:15 PM by Committee Chair John Ottulich.

I. Call to Order

Attendee Name	Title	Status	Arrived
Judy E. Bergtraum Esq.	Chair of the Board	Excused	
Robert Santos Esq.	Board Member	Present	
Maria Concolino	Board Member	Present	
Julissa Gutierrez	Board Member	Present	
James Haddad Esq.	Board Member	Excused	
John Ottulich	Committee Chair	Present	
Andrew P. Jackson	Board Member	Present	

II. Agenda Action Items

John Ottulich, Committee Chair gave recognition to the Purchasing Department for their due diligence in reorganizing the Library's bidding and MWBE procedures. Lewis Finkelman, Chief Operating Officer and Sr. VP is currently working with the Purchasing Department to update the current Purchasing Department policy and procedures.

Also, the library's direct involvement with DDC projects has dramatically changed. The Library is now meeting with DDC regarding capital projects at least once per month for capital projects updates and changes in deliverables. Mr. Finkelman reported that the Library is becoming more proactive in the design process and library space.

1. Contract Authorization – Engineering Design Requirements Contracts (ID # 1647)

Recommended Motion for Consideration by the Buildings and Grounds Committee:

I move that the Buildings and Ground Committee recommend to the Board of Trustees that the President and CEO be authorized to execute contracts with Setty & Associates, Ltd., A.G. Consulting Engineering, PC, Kallen & Lemelson, Consulting Engineers, LLP, LiRO Engineers, Inc., Cameron Engineering & Associates, LLP, Jacob Feinberg Katz & Michaeli Consulting Group LLC and DVL Consulting Engineers, Inc. for engineering design requirements contracts for a three-year term with two one- year options to renew at the Library's sole discretion at the rates proposed herein.

A.G. Consulting	Cameron	DVL
Maximum Design Fee as a Percent of Total Construction Cost	Maximum Design Fee as a Percent of Total Construction Cost	Maximum Design Fee as a Percent of Total Construction Cost
19.22%	13.00%	10.00%
Average Hourly Rate	Average Hourly Rate	Average Hourly Rate
\$171.38	\$133.30	\$147.98
A.G. Consulting	Cameron	DVL

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Firm and Firm's Subcontractor's Titles	Maximum Hourly Rates	Firm and Firm's Subcontractor's Titles	Maximum Hourly Rates	Firm and Firm's Subcontractor's Titles	Maximum Hourly Rates
Principal in charge	\$200.00	Cameron Engineering-Principal Engineer	\$225.00	DVL-Principal	\$126.40
Project manager	\$182.00	Cameron Engineer-Senior Engineer	\$205.00	DVL-Chief Engineer	\$126.40
Project Executive	\$182.00	Cameron Engineer-Intermediate Engineer	\$175.00	DVL-Engineer	\$126.40
QA/QC Manager	\$196.00	Cameron Engineer-Junior Engineer	\$140.00	Ysrael Seinuk-Project Director	\$225.00
Senior Mechanical Engineer	\$190.40	Beyhan Karahan-Principal	\$205.00	Ysrael Seinuk-Project Manager	\$130.00
Mechanical Engineer	\$162.40	Beyhan Karahan-Project Architect	\$165.00	Ysrael Seinuk-Senior Project Engineer	\$105.00
Senior Electrical Engineer	\$190.40	Beyhan Karahan-Project Manager	\$115.00	Ysrael Seinuk-Project Engineer	\$80.00
Electrical Engineer	\$162.40	Beyhan Karahan-Draftsperson	\$85.00	Ysrael Seinuk-Senior CADD	\$105.00
Sr. Communications/Security Engineer	\$190.40	Beyhan Karahan-Junior Draftsperson	\$65.00	Ysrael Seinuk-CADD	\$70.00
Communications/Security Engineer	\$162.40	DACK Consulting-Senior Estimator	\$143.00	AKRF-Senior Officer	\$295.00
Green Design Engineer	\$190.40	DACK Consulting-Senior MEP Estimator	\$143.00	AKRF-Officer	\$270.00
High Performance Designer	\$196.00	Domingo Gonzalez-Principal	\$223.14	AKRF-Senior Technical Director	\$260.00
LEED Specialist	\$154.00	Domingo Gonzalez-Sr. Associate	\$131.34	AKRF-Technical Director	\$245.00
Energy Modeling Specialist	\$134.40	Domingo Gonzalez-Sr. Designer	\$121.55	AKRF-Senior Professional	\$205.00
Lighting Specialist	\$168.00	Domingo Gonzalez-Designer	\$96.04	AKRF-Professional II	\$155.00
Lighting Designer	\$140.00	Domingo Gonzalez-Jr Designer	\$81.61	AKRF-Professional I	\$145.00
Senior Plumbing/Fire Protection Engineer	\$182.00	JLC Consulting-Project Manager	\$85.00	AKRF-Technical II	\$135.00

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Plumbing Engineer	\$140.00	JLC Consulting-HAZMAT Inspector	\$74.00	AKRF-Technical I	\$110.00
Sr. Architect	\$168.00	Metric Consulting-General Building Construction Inspector	\$105.00	Concost Assoc.-Principal/Chief Estimator	\$119.50
Architect	\$140.00	Metric Consulting-Field Technician	\$85.00	Concost Assoc.-Senior Cost Estimator	\$104.52
Senior Structural Engineer	\$210.00	Metric Consulting-Field Engineer	\$125.00	Concost-Chief Mechanical Cost Estimator	\$104.52
Structural Engineer	\$168.00	Metric Consulting-Professional Engineer (P.E.)	\$150.00	Concost-Cost Estimator	\$86.18
Special Inspector	\$168.00	Metric Consulting-Principal/Vice Principal	\$150.00	Concost-Junior Estimator	\$74.69
Environmental Inspector	\$140.00	Metric Consulting-Project Manager	\$125.00		
Environmental Technician	\$112.00	Metric Consulting-Office Engineer	\$95.00		
Environmental Monitor	\$84.00	Metric Consulting-Administrative Support	\$50.00		
Construction Permitting	\$159.60	MJ Engineering-Project Manager	\$190.00		
Managerial Estimator	\$263.20	MJ Engineering-Land Surveyor	\$110.00		
Senior Estimator	\$229.60	MJ Engineering-Survey Technician IV	\$110.00		
Sr. Mechanical Estimator	\$215.60	MJ Engineering-Survey Technician III	\$85.00		
Sr. Electrical Estimator	\$187.60	MJ Engineering-Survey Technician II	\$65.00		
Estimator	\$156.80	MJ Engineering-Party Chief	\$80.00		
Sr. Elevator Inspector	\$182.00	MJ Engineering-Instrument Person	\$65.00		
Elevator Inspector	\$154.00	Noel Building-Principal	\$200.00		
Sr. Elevator Engineer	\$168.00	Noel Building-Project Manager	\$190.00		
Elevator Engineer	\$140.00	Noel Building-Expeditior	\$180.00		

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	YU & Associates-Principal	\$225.00	
	YU & Associates-Project Manager	\$185.00	
	YU & Associates-Project Engineer	\$160.00	
	YU & Associates-Supervising Engineer	\$135.00	
	YU & Associates-Staff Engineer	\$120.00	
	YU & Associates-CADD Operator	\$85.00	
	SGM Engineering-Special Inspection Agency Director	\$225.00	
	SGM Engineering-Field Technician	\$150.00	
	SGM Engineering-Administrative	\$75.00	

JFK&M		Kallen		LiRo	
Maximum Design Fee as a Percent of Total Construction Cost		Maximum Design Fee as a Percent of Total Construction Cost		Maximum Design Fee as a Percent of Total Construction Cost	
20.75%		14.00%		17.00%	
Average Hourly Rate		Average Hourly Rate		Average Hourly Rate	
\$176.59		\$131.85		\$140.95	
JFK&M		Kallen		LiRo	
Firm and Firm's Subcontractor's Titles	Maximum Hourly Rates	Firm and Firm's Subcontractor's Titles	Maximum Hourly Rates	Firm and Firm's Subcontractor's Titles	Maximum Hourly Rates
JFK&M-Partner in Charge	\$220.00	Kallen & Lemelson Partner, Associate Principle	\$220.00	Liro MEP/FP/IT-Principal in Charge	\$200.00

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JFK&M-MEP Project Manager	\$203.00	Kallen & Lemelson Project Manager	\$175.00	Liro MEP/FP/IT-Sr. Project Manager	\$180.00
JFK&M-Mechanical Engineer	\$183.00	Kallen & Lemelson Project Engineer	\$160.00	Liro MEP/FP/IT-Senior Electrical Engineer	\$150.00
JFK&M-Electrical Designer	\$183.00	Designer	\$140.00	Liro MEP/FP/IT-Sr. Mechanical Engineer	\$150.00
JFK&M-Plumbing Engineer	\$183.00	Draftsperson	\$85.00	Liro MEP/FP/IT-Sr. Plumbing Engineer	\$150.00
JFK&M-CADD/Revit	\$97.00	Ting & Li Architects-Principal in Charge	\$175.00	Liro MEP/FP/IT-Sr. Telecom Engineer	\$150.00
JFK&M-Administrative	\$72.00	Ting & Li Architects-Senior Project Manager (QA/QC)	\$156.25	Liro MEP/FP/IT-Electrical Engineer	\$125.00
Severud Associates-Principals	\$410.00	Ting & Li Architects Project Manager	\$103.75	Liro MEP/FP/IT-Mechanical Engineer	\$125.00
Severud Associates-Associate Principals	\$350.00	Ting & Li Architects Senior Architect	\$116.25	Liro MEP/FP/IT-Plumbing Engineer	\$125.00
Severud Associates-Senior Associates	\$330.00	Ting & Li Architect/Interiors	\$83.75	Liro MEP/FP/IT-Telecom Engineer	\$125.00
Severud Associates-Associates	\$290.00	Ting & Li Designer	\$62.50	Liro Architectural-Principal in charge	\$250.00
Severud Associates-Senior Engineers	\$260.00	Waman C. Wing-Principal	\$220.00	Liro Architectural-QA/QC	\$180.00
Severud Associates-Engineers	\$240.00	Waman C. Wing-Project Manager	\$165.00	Liro Architectural-Project Manager	\$150.00
Severud Associates-Draftsmen/CAD Operators	\$180.00	Wayman C. Wing-Project Engineer	\$155.00	Liro Architectural-Historic Preservationist/Architect	\$140.00
VJA-Managerial Estimator	\$220.00	Wayman C. Wing-Junior Engineer	\$140.00	Liro Architectural-Designer	\$115.00
VJA-Senior Estimator	\$193.00	Wayman C. Wing-CADD Operator	\$120.00	Liro Civil-Sr. Project Manager	\$200.00
VJA-Sr. Mechanical Estimator	\$181.00	EPM Asbestos/Hazmat-Sr. Project Manager	\$148.95	Liro Civil-Civil Engineer	\$95.00
VJA-Sr. Electrical Estimator	\$156.00	EPM Asbestos/Hazmat-Project Manager/Designer	\$124.20	Liro Civil-CADD Operator	\$72.00

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VJA-Estimator	\$130.00	EPM Asbestos/Hazmat- Asbestos Investigator/Desig ner	\$93.49	Liro Civil- Landscape Architect	\$138.00
Cerami-Managing Principal	\$300.00	EPM Asbestos/Lead/Mo l Investigator	\$93.35	Liro Environmental-Sr. Project Manager	\$180.00
Cerami-Principal	\$250.00	EPM-Asbestos Investigator	\$85.75	Liro Environmental- Project Manager	\$95.00
Cerami-Associate Principal	\$215.00	Accu-Cost Principal /Project Director	\$187.50	Liro Environmental- Inspector	\$79.00
Cerami-Senior Associate	\$175.00	Accu-Cost Chief Electrical Estimator	\$138.75	Agarabi Commissioning- Principal	\$150.00
Cerami-Associate	\$150.00	Accu-Cost Senior Architectural/Struc tural Estimator	\$113.75	Agarabi Commissioning- Project Manager	\$135.00
Cerami-Junior Associate	\$125.00	Accu-Cost Senior Structural Estimator	\$110.00	Agarabi Commissioning- Senior Consultant	\$125.00
ERS- Officer/Principal Consultant	\$260.00	Accu-Cost Architectural/Struc tural Estimator	\$102.50	Agarabi Commissioning- Consultant/HVAC Technician	\$95.00
ERS-Senior Director	\$245.00	Accu-Cost Mechanical Estimator	\$85.00	Agarabi Commission-Intern	\$75.00
ERS-Director	\$225.00	Shen Milson- Principal	\$270.00	Agarabi Commission- Clerical	\$40.00
ERS-Associate Director	\$210.00	Shen Milson Associate Principal	\$200.00	Crosscheck-Special Inspection- Professional Engineer	\$225.00
ERS-Managing Engineer/Managing Consultant	\$200.00	Shen Milson Senior Associate, Security	\$152.00	Crosscheck-Special Inspection- Registered Architect	\$22.00
ERS-Senior Engineer/ Consultant	\$185.00	Shen Milson Senior Consultant, IT	\$125.00	Crosscheck- Engineer	\$150.00
ERS-Project Engineer II/Project Consultant II	\$170.00	Shen Milson- Consultant. Audiovisual	\$84.00	Crosscheck- Architect	\$150.00
ERS-Project Engineer I/Project Engineer I	\$155.00	Shen Milson-CAD	\$76.00	Crosscheck- Technician/Inspecto r	\$90.00

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ERS-Energy Analyst/Coordinator	\$140.00	Shen Milson-Staff	\$72.00	Ensign Plumbing-Sr. Plumbing Engineer	\$65.00
ERS-Administrative	\$110.00	Caso & Associate-Principal	\$75.00	Ensign Plumbing-Plumbing Engineer	\$58.00
ERS-Administrative Support	\$95.00			JMV Expediting-Expedito	\$175.00
BMLD-President /Project Manager	\$250.00			MFS Structural-Senior Associate Engineer	\$208.65
BMLD-CAD Operator/Calculations	\$60.00			MFS Structural-Project Manager II	\$181.83
BMLD-Administrative	\$50.00			MFS Structural-Project Engineer	\$148.66
Setty & Associates-Commissioning Agent	\$150.00			MFS Structural-Asst. Project Manager I	\$126.75
Hirani-C.Richard Moravec L.S. VP-Project Manager-Survey	\$188.45			MFS Structural-Senior Staff Engineer II	\$103.28
Hirani-Abraham Rodriguez, P.E.-Project Manager-Engineering	\$171.26			Nasco Cost Estimating-Chief Estimator	\$251.03
Hirani-Joseph Pike, L.S.- Licensed Land Surveyor	\$147.34			Nasco Cost Estimating-Executive Estimator	\$195.00
Hirani Gregory Straub-Senior Office Surveyor	\$110.47			Nasco Cost Estimating-Sr. Estimating-GC	\$192.30
Hirani Karen Tyll, P.E.-Environmental Engineer	\$169.00			Nasco Cost Estimating-Sr. Estimator-Electrical	\$187.50
Hirani Golnaz Birjandi- Permitting	\$65.00			Nasco Cost Estimating-Sr. Estimator-Mechanical	\$187.50
Hirani Ronald Link-Party Chief	\$101.89			Nasco Cost Estimating-Estimator 3	\$118.15
Hirani Greg Straub-Party Chief	\$101.89			Nasco Cost Estimating-Estimator 2	\$115.38
Hirani John Gregory-Instrument Person	\$83.95			Nasco Cost Estimator-Estimator 1	\$108.98

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Hirani Garrett Kulik- Instrument Person	\$83.95		Nasco Cost Estimator-Jr. Estimator 2	\$64.10
Hirani James Pike- Rod Person	\$72.64		Nasco Cost Estimator- Jr. Estimator 1	\$51.28
Hirani Garrett Kulik- Survey Technician	\$75.40		Trophy Point- President/Principal	\$170.00
Hirani Victor Damatov-Sr. CAD Drafter	\$101.89		Trophy Point Cost Estimating- Executive Vice President	\$150.00
Hirani Santiago Pastor-CAD Drafter	\$71.06		Trophy Point Cost Estimating-Chief Estimator	\$145.00
	\$250.00		Trophy Point Cost Estimating-Senior General Construction Estimator	\$125.00
SIS-Principal			Trophy Point Cost Estimating- General Construction Estimator Level 3	\$105.00
SIS-Sr. PM/Director	\$200.00		Trophy Point Cost Estimating- General Construction Estimator Level 2	\$75.00
SIS-Project Manager	\$200.00		Trophy Point Cost Estimating- Senior Mechanical Estimator	\$125.00
Milrose-Account Manager	\$175.00		Trophy Point Cost Estimating- Senior Mechanical Estimator Level 3	\$105.00
Milrose- Code and Zoning Analyst	\$250.00		Trophy Point Cost Estimating- Senior Mechanical Estimator Level 2	\$75.00
Milrose-Production Manager	\$175.00		Trophy Point Cost Estimating- Senior Electrical Estimator	\$125.00
			Trophy Point Cost Estimating- Electrical Estimator Level 3	\$105.00
			Trophy Point Cost Estimating- Electrical Estimator Level 2	\$75.00

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	Trophy Point Cost Estimating- Quality Estimator	\$75.00
	Lakhani and Jordan MEP Services - Principal in Charge	\$200.00
	Lakhani and Jordan MEP Services - Project Manager	\$177.50
	Lakhani and Jordan MEP Services - MEP/FP Engineers	\$165.00
	Lakhani and Jordan MEP Services - MEP/FP Designers	\$135.00
	Lakhani and Jordan MEP Services - Technician	\$100.00
	JFK & M Electrical - Partner-in-charge	\$220.00
	JFK & M Electrical - MEP Project Manager	\$203.00
	JFK & M Electrical - Mechanical Engineer	\$183.00
	JFK & M Electrical - Electrical Designer	\$183.00
	JFK & M Electrical - Plumbing Engineer	\$183.00
	JFK & M Electrical - CADD/Revit	\$97.00
	JFK & M Electrical - Administrative	\$72.00
	Cerami Associates Sound and Vibration - Managing Principal	\$300.00
	Cerami Associates Sound and Vibration - Principal	\$250.00
	Cerami Associates Sound and Vibration - Associate Principal	\$215.00
	Cerami Associates Sound and Vibration - Senior	\$175.00

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		Associate	
		Cerami Associates Sound and Vibration - Associate	\$150.00
		Cerami Associates Sound and Vibration - Junior Associate	\$125.00

Setty	
Maximum Design Fee as a Percent of Total Construction Cost	
18.00%	
Average Hourly Rate	
\$146.86	

Setty	
Firm and Firm's Subcontractor's Titles	Maximu m Hourly Rates
Setty - Principal	\$275.00
Setty - QA/QC	\$225.00
Setty-Project Manager	\$185.00
Setty- Sr Electrical Engr	\$180.00
Setty-Sr Mech Engr	\$180.00
Setty- Plumbing Engr	\$155.00
Setty- Electrical Engr	\$155.00
Setty- Commissioning Agent	\$150.00
Setty- Drafter	\$95.00
Setty- Sr Designer	\$132.00
Setty- Administrative	\$90.00
LERA- Partner	\$150.00
LERA- Associate Partner	\$201.60
LERA-Senior Associate	\$149.80
LERA -Associate	\$123.20
LERA- Senior	\$117.60

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Engineer	
LERA- Engineer	\$96.60
LERA- Senior Drafter	\$135.80
LERA- Drafter	\$78.40
LERA- Administrative Support	\$77.00
Cerami-Managing Principal	\$300.00
Cerami- Principal	\$250.00
Cerami-Associate Principal	\$215.00
Cerami- Senior Associate	\$175.00
Cerami- Associate	\$150.00
Cerami- Junior Associate	\$125.00
Adelaide-Principal/RA/PE/C IH	\$125.00
Adelaide-Project Manager	\$95.00
Adelaide-Certified Asbestos/Lead Designer	\$95.00
Adelaide-Certified Asbestos Inspector/Investigator	\$65.00
Adelaide-Certified Lead Inspector	\$65.00
Adelaide-Asbestos Project Monitor/Air Sampling Tech	\$55.00
Adelaide-Asbestos Project Monitor/Air Sampling Technician (Overtime)	\$77.00
CALLC-Principal	\$225.00
CALLC-Sen. Associate/Expeditor	\$150.00
CALLC-Jun. Associate/Expeditor	\$125.00
CALLC CAD	\$90.00

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Operator	
CALLC Technical Typist	\$75.00
VJ Assoc- Managerial Estimator	\$220.00
VJ Assoc-Senior Estimator	\$193.00
VJ Assoc-Sr. Mechanical Estimator	\$181.00
VJ Assoc-Sr. Electrical Estimator	\$156.00
VJ Assoc Sr. Electrical Estimator	\$156.00

RESULT:	RECOMMENDED [Unanimous]
MOVER:	John Ottulich
SECONDER:	Maria Concolino
AYES:	Santos Esq., Concolino, Gutierrez, Ottulich, Jackson
EXCUSED:	Judy E. Bergtraum Esq., James Haddad Esq.

III. Agenda Report Items

1. Buildings & Grounds - Purchases Over \$5K Report December 1, 2017 - December 31, 2017 (ID # 1646)

Current Status:

Maintenance, repair or renovation purchases awarded between December 1, 2017 and December 31, 2017 in excess of \$5,000 are provided below for informational purposes. Approved procurement procedures were executed in accordance with the Library's Purchasing Policy, including all items purchased by utilizing Board of Trustee approved Requirements Contracts, Government Requirements Contracts, competitive quotations or in response to emergency conditions as a matter of health and safety.

Forest Hills	Applied Design Initiative, LLC ("Applied") was issued a Statement of Work ("SOW") under its architectural requirements contract to assist in obtaining a corrected certificate of occupancy certificate.	\$18,260
Hunters Point	Jordan Ruzz PE was retained as a consultant to perform a pre-occupancy risk assessment of the new facility.	\$5,500
Rosedale	Applied was issued an SOW under its architectural requirements contract to conduct a zoning analysis to explore expansion options.	

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		\$6,770
Broadway	Applied was issued an SOW under its architectural requirements contract to prepare construction documents for a public green space.	\$6,900
Corona	Applied was issued an SOW under its architectural requirements contract to conduct a zoning analysis to explore expansion options.	\$6,770
Jackson Heights	Applied was issued an SOW under its architectural requirements contract to conduct a zoning analysis to explore expansion options.	\$6,770
South Ozone Park	Applied was issued an SOW under its architectural requirements contract for a zoning analysis to explore expansion options.	\$6,770
Fresh Meadows	Certified Glass Corp. under its requirements contract installed two glass panels at the branch.	\$6,591.28
Ozone Park	The Wits Corporation, a NYC and NYS Certified MBE firm, was issued a change order to its general construction contract to level a floor, seal joints at windows and doors, trench a concrete floor, provide additional furring of the perimeter wall and provide additional end panels for shelving.	\$21,807.91
Ozone Park	Kopp Electric Corporation was issued a change order under its electrical construction contract to remove splices from power converters as per instructions from FDNY and to raise light fixtures to address health and safety concerns.	\$8,020
Central	Applied was issued an SOW under its architectural requirements contract to design plans for the repair of the BASAphon acoustic plaster ceiling in the Children’s Discovery Room.	\$5,240
Jamaica Operations Center (Warehouse)	Applied was issued an SOW under its architectural requirements contract to design plans for minor renovations of the new facility.	\$6,340
Central	Applied was issued an SOW under its architectural requirements contract to conduct an assessment of occupancy and public assembly	

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requirements for the C levels of the library.

\$29,935

Elmhurst Applied was issued an SOW under its architectural requirements contract to complete a design for landscaping.

\$32,840

Central Kopp Electric Corporation was issued a change order under its electrical construction contract for the installation of door relays for the fire alarm system.

\$29,150

RESULT:	PRESENTED
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2. Capital Projects Report (ID # 1660)

John Katimaris, VP of Capital Projects, Facilities and Environmental Services (FES) and Lewis Finkelman, Chief Operating Officer and Sr. VP, gave a brief overview of the Capital Projects Report.

Mr. Katimaris reported that there are a variety of challenges in the Hunter's Point Library building design. However, the space was redesigned to include an additional landscaping, which was an improvement to the building design. Because of Hunter's Point unique design, the library is going to take at least 6 months to outfit once project is completed by DDC.

It was also reported that FES has been working diligently on the Far Rockaway Library construction project. DDC has received several bids for the project, however, a date has not been set to begin the physical construction. A swing space will be built prior to the start of the project, which is anticipated to begin within the next 6 - 8 months. Board trustee Eli Shapiro, Ed. D, LCSW requested that community board 14 receive an update on the status of the Far Rockaway construction project.

At the request of the board at the December 21 meeting, conceptual drawing of Hunter's Point, East Elmhurst, Richmond Hill, and Far Rockaway Libraries were distributed to the board for their review.

RESULT:	PRESENTED
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IV. Adjournment

1. Motion to Adjourn (ID # 1651)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

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RESULT:	RECOMMENDED [Unanimous]
MOVER:	John Ottulich
SECONDER:	Andrew P. Jackson
AYES:	Santos Esq., Concolino, Gutierrez, Ottulich, Jackson
EXCUSED:	Judy E. Bergtraum Esq., James Haddad Esq.

The meeting was closed at 6:59 PM.

Committee Chair